**MYLOR BRIDGE CP SCHOOL**



**MINUTES OF FULL GOVERNING BOARD MEETING**

**HELD AT THE SCHOOL ON WEDNESDAY, 8 MARCH 2017 AT 4.30 PM**

**PRESENT**: Mr P Dale (Chair), Mr Lea (Headteacher), Mrs V Kitts (Vice Chair), Mrs T Lang, Mrs C Roberts, Mr J. Prentice, Mrs A McGee-Harrison, Ms T Gittins, Mrs V Sanderson.

**ABSENT:** - Rev James, Mr D Hadley.

In attendance – Mrs J Cottle.

Reports and appendices referred to in these minutes are attached to the original minutes and are available from the school office. Policies are available from the Policy folder in the school office.

The Chair welcomed Mrs Sanderson to the meeting.

**PART A**

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| **AGENDA ITEM**  {Appendix 1} | **KEY POINTS** | **ACTION** |
| 1. Tier 2 Safeguarding Training | Ms Gittins addressed the meeting and presented the Tier 2 Safeguarding Training with a power point presentation and handouts for governors present. | Rev J and DH to be updated with handouts. |
| 2.Approval of Minutes | Minutes circulated prior to meeting | Signed and approved by Chair |
| 3. Matters Arising | * CR had spoken to Jacque Thomas to thank her for her commitment and work in Class 3 covering for Mr Park’s sick leave. |  |
| 4. Opportunity to declare pecuniary interest | Nil |  |
| 5. Headteacher’s Report {Appendix 2} | Report circulated prior to the meeting.  CJL addressed the meeting and reported to governors that there will be a small under-spend by the end of the financial year to be carried forward to 2017/2018.  Staffing – Faye Duval from Pard Eglos is in school to complete her second term of her ITT and Kate Higginson is completing her second term at that school.  CR asked with regard to the budget and how do schools know how much funding we will receive?  The bursar has access to the DfE spreadsheet funding formula which shows individual schools and their predicted funding.  The question was asked regarding the position with IP and his contract. There was a discussion regarding the timing of IP’s resignation and the temporary appointment of JT who is covering the long-term sickness. | CJL to contact HR and IP regarding his resignation. |
| 6. Ofsted Feedback and Action Plan  {Appendix 3} | Chair congratulated the staff on the fantastic report from the recent Ofsted Inspection. Overall we are a good school.  Action Plan – precise planning leads to effective support for pupils who need to catch up to attain in line with national expectations.  British Values – more opportunities for pupils to learn about fundamental British values so they are better prepared for life in modern Britain. |  |
| 7. MAT Update | PD addressed the meeting – CEO remains off on compassionate leave due to husband’s ill-health. CJL with expertise and PD to represent school on Board and it was agreed to approach AC to represent the school on the Board of Trustees.  There was a general discussion regarding the MAT and roles and responsibilities. |  |
| 8.. Reports to Chairman  {Appendix 4} | Report circulated prior to meeting:  TG – Meeting with EWO/JC to discuss termly attendance. The 2 children who remain on flexi-schooling affect our overall attendance figures. Overall attendance is good and to continue good practice monitoring unauthorised/unauthorised practice and to praise good attendance with attendance certificates at end of term.  EWO commented again on this very low positive figure – authorised 3.1% and unauthorised 0.63%. |  |
| 9. Date and time  of next meeting | Wednesday, 12 June 2017  Chair thanked everyone for attending the meeting. |  |
|  | The meeting closed at 7.00 pm. |  |