	Paragraph structure and questions to help plan your paragraphs.	My plan (notes and ideas/ research to help you write your letter tomorrow)	Some useful phrases to help link your reasons.
Paragraph 1 Introduction	Who are you? What is the main reason for writing - raise the issue.		As a result In addition Furthermore This causes Consequently Therefore Therefore Firstly Secondly Finally Moreover Another reason An intelligent person like yourself It goes without saying Surely In fact Naturally However In conclusion I feel My personal opinion is that I strongly believe
Paragraph 2 Reason 1	Persuasive point one Paragraph starting with Firstly Give your first reason including a fact and include others who share your view. Student council is a good example or parents.		
Paragraph 3 Reason 2	Another persuasive reason starting with Secondly Remember to give believable reasons to try to persuade Mrs Sanderson to agree with you.		
paragraph 4 reason 3	Give your final reason. The paragraph should start with Finally		
Closing paragraph	In this paragraph, you should repeat the outcome you would like from this. Mention that you expect a response and sign off with yours sincerely		

Paragraphs $\hfill\square$ alliteration $\hfill\square$ description $\hfill\square$ Fronted adverbials $\hfill\square$ Repetition